



Voting Members

Jerry Gladbach  
Chair

Donald Dear  
1st Vice-Chair

Gerard McCallum  
2nd Vice-Chair

Kathryn Barger  
Richard Close  
Margaret Finlay  
John Mirisch  
Holly Mitchell  
Vacant  
(City of Los Angeles)

Alternate Members

Lori Brogin-Falley  
Michael Davitt  
Janice Hahn  
David Lesser  
Mel Matthews  
Vacant  
(City of Los Angeles)

Staff

Paul Novak  
Executive Officer

Adriana Romo  
Deputy Executive Officer

Amber De La Torre  
Doug Dorado  
Adriana Flores  
Alisha O'Brien

80 South Lake Avenue  
Suite 870  
Pasadena, CA 91101  
Phone: 626/204-6500  
Fax: 626/204-6507

[www.lalafco.org](http://www.lalafco.org)

# LIVE VIRTUAL COMMISSION MEETING

## LOCAL AGENCY FORMATION COMMISSION

Wednesday, February 9<sup>th</sup>, 2022  
9:00 a.m.

This meeting will be conducted as a virtual meeting with telephone 1-415-655-0001 (Access Code: 2597 292 4537) and web access (<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/onstage/g.php?MTID=edc30aff14b5320e28b1c57310cc1cb2c>) pursuant to the provisions of Government Code § 54953 relative to virtual meetings, as well as the County of Los Angeles "Best Practices to Prevent COVID-19".

### FOR MEMBERS OF THE PUBLIC

#### TO LISTEN BY TELEPHONE AND PROVIDE PUBLIC COMMENT DIAL:

**1-415-655-0001**  
**Access Code: 2597 292 4537 (English)**

#### OR TO LISTEN VIA WEB AND PROVIDE COMMENT:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/onstage/g.php?MTID=edc30aff14b5320e28b1c57310cc1cb2c>

**TO PROVIDE WRITTEN PUBLIC COMMENT:** Any interested person may submit written opposition or comments by email at [info@lalafco.org](mailto:info@lalafco.org) prior to the conclusion of the Commission Meeting or by mail to the LAFCO Office at 80 S. Lake Avenue, Suite 870, Pasadena, CA 91101, no later than 5:00 p.m. on the business day preceding the date set for hearing/proceedings in order to be deemed timely and to be considered by the Commission. Any written opposition and/or comments will be read during the meeting for a maximum of three (3) minutes per comment, per item.

The entire agenda package and any meeting related writings or documents provided to a majority of the Commissioners after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are available at [www.lalafco.org](http://www.lalafco.org)

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIR GLADBACH**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**
5. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on any items, including those items that are on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Public comments are limited to three minutes.

6. **CONSENT ITEM(S)**

*All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.*

- a. Approve Minutes of January 12, 2022.
- b. Approve Operating Account Check Register for the month of January, 2022.
- c. Receive and file Update on Pending Proposals.
- d. Information Item(s) – Government Code §§ 56751 & 56857.
  - i. Reorganization No. 2019-04 to the City of La Verne (21-768).
  - ii. Annexation No. 2022-01 the Los Angeles County Waterworks District No. 40, Antelope Valley.

7. **PUBLIC HEARING(S)**

(None).

8. **PROTEST HEARING(S)**

(None).

9. **OTHER ITEMS**

- a. Fiscal Year 2021-22 Mid-Year Budget Report
- b. Fiscal Year 2021-22 Mid-Year Investment Report

10. **LEGISLATION**

- a. Legislative Update

11. **MISCELLANEOUS CORRESPONDENCE**

- a. CALAFCO Quarterly Report – 4<sup>th</sup> Quarter 2021

12. **COMMISSIONERS' REPORT**

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

13. **EXECUTIVE OFFICER'S REPORT**

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

- a. Written Update
- b. Verbal Update

14. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

15. **FUTURE MEETINGS**

March 9, 2022  
April 13, 2022  
May 11, 2022

16. **ADJOURNMENT**

*DRAFT*

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION  
FOR THE COUNTY OF LOS ANGELES  
LIVE VIRTUAL MEETING

January 12, 2022

Present:

Jerry Gladbach, Chair

Kathryn Barger  
Donald Dear  
Margaret Finlay  
Gerard McCallum  
John Mirisch  
Holly Mitchell

Lori Brogin-Falley, Alternate  
Michael Davitt, Alternate  
David Lesser, Alternate  
Mel Matthews, Alternate

Paul Novak, Executive Officer  
Carole Suzuki, Legal Counsel

Absent:

Hilda Solis, Alternate

Vacant:

City of Los Angeles, Member  
City of Los Angeles, Alternate Member  
San Fernando Valley, Member

## 1 CALL MEETING TO ORDER

The meeting was called to order at 9:03 a.m. as a live virtual Commission meeting, with public comment accepted via e-mail, computer, or phone through the conclusion of public testimony.

## 2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Gladbach.

## 3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking if any Commissioners had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

## ANNOUNCEMENT

The EO noted that today's meeting was conducted pursuant to the provisions of Government Code § 54953 relative to virtual meetings, as well as the County of Los Angeles "Best Practices to Prevent COVID-19". LAFCO's legal counsel reviewed the provisions and has confirmed that the conduct of the meeting is consistent with State law as modified by the Governor and County orders.

The EO noted that all public hearing notices, and the agenda, clearly stated that interested persons were afforded the opportunity to submit written opposition or comments by e-mail, or via United States mail. For any communications received after the agenda was posted, staff has forwarded copies via e-mail to the Commission (None). LAFCO staff continued to monitor e-mail and comments received during the meeting and prior to the conclusion of each hearing item were read to the Commission (None).

## 4 SWEARING-IN OF SPEAKER(S)

The EO swore in four (4) members of the audience who planned to testify.

## RECOGNITION

Commissioners Dear and Finlay were recognized for 15 years of service with LAFCO, respectively.

Commissioner Brogin-Falley was recognized for 10 years of service with LAFCO.

Commissioner Barger was recognized for 5 years of service with LAFCO.

[Commissioner Dear left at 9:16 a.m.]

## 5 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of November 10, 2021.
- b. Approved Operating Account Check Register for the month of November 2021.
- c. Received and filed update on Pending Proposals.
- d. Information Item(s) – Government Code §§ 56751 & 56857.  
(None).

MOTION: Finlay                      SECOND: Barger                      APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell,  
Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear

## 6 PUBLIC HEARING(S)

(None).

## 7 PROTEST HEARING(S)

(None).

## 8 OTHER ITEMS

The following item was called for consideration:

- a. Adoption of Resolution Authorizing Remote Teleconference Meeting of the Commission pursuant to Government Code Section 54953(e) and Making Required Findings.

The EO requested that the resolution be amended to also include the February 9<sup>th</sup> meeting as a virtual meeting. The EO noted that the February 9<sup>th</sup> meeting is within the 30-day period for Commission approval, as authorized by Government Code § 54953(e).

The Commission took the following action:

- AS AMENDED, Adopted the Resolution Making Determinations Approving Resolution of the Local Agency Formation Commission for the County of Los Angeles Authoring Remote Teleconference Meetings of the Legislative Body of the Los Angeles Formation Commission for the County of Los Angeles for the meetings of January 12, 2022 and

February 9, 2022, pursuant to the Ralph M. Brown Act; Resolution No. 2022-01RMD.

MOTION: Brogin-Falley SECOND: Mitchell APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell,  
Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear

## 8 OTHER ITEMS

The following item was called for consideration:

- b. Sativa Water System: Request to Extend Interim Operating Period and Annual Update  
(continued without discussion from the November 10, 2021 Meeting).

The EO stated that Warren Wellen (Principal Deputy, Los Angeles County Counsel) and Russ Bryden (Principal Engineer, Los Angeles County Department of Public Works) were available to answer any questions the Commission may have.

The Commission took the following actions:

- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, extending the interim operation period for one (1) year, to March 19, 2023, pursuant to Health and Safety Code §116687 relative to the Sativa County Water District/System; Resolution No. 2022-02RMD; and
- Received and filed the Sativa Water System Status Report.

MOTION: Barger SECOND: Finlay APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell,  
Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear

## 8 OTHER ITEMS

The following item was called for consideration:

- c. Procurement and Reporting Policy Annual Report for 2021.

The Commission took the following action:

- Received and filed the Procurement and Reporting Policy Annual Report for 2021.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell,  
Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear

## 8 OTHER ITEMS

The following item was called for consideration:

### d. Position Salary Ranges.

The EO indicated that the staff report incorrectly referred the Government Analyst salary range of “\$75,000 to \$95,000” instead of “\$70,000 to \$95,000”. The attachment included in Agenda 8.d. is correct.

The Commission took the following action:

- Approved the following Position Salary Ranges:

<u>Position:</u>	<u>Salary Range:</u>
Executive Officer	Determined by Commission
Deputy Executive Officer	\$120,000 to \$165,000
Senior Government Analyst	\$100,000 to \$130,000
Government Analyst	\$70,000 to \$95,000
GIS/Mapping Technician/Analyst	\$75,000 to \$95,000
Clerk/Office Assistant	\$45,000 to \$70,000

MOTION: Finlay                      SECOND: Mitchell                      APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell,  
Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear



## 8 OTHER ITEMS

The following item was called for consideration:

- e. Fee Waiver Request for a Proposed Annexation to the Santa Clarita Valley Sanitation District of Los Angeles County.

The EO stated that Nick Cappa (Applicant) was available to answer any questions the Commission may have.

The Commission took the following actions:

- Determined that the fee waiver request is in the public interest; and
- Approved the fee waiver in the amount of \$2,500 pertaining to the proposed annexation of the property at 18009 Beneda Lane in Santa Clarita to the Santa Clarita Valley Sanitation District of Los Angeles County.

MOTION: Finlay                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell, Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear

## 8 OTHER ITEMS

The following item was called for consideration:

- f. Proposed Commission Meeting Schedule for 2022.

The EO explained that two (2) of the meetings (June 2022 and November 2022) may conflict with meetings of the Los Angeles County Board of Supervisors. After the Commission discussed various methods to adjust the Commission meeting schedule, Carole Suzuki (Legal Counsel) noted that any change to the meeting schedule previously adopted would require a motion and vote by the Commission.

The Commission took the following actions:

- Directed staff to keep the regular meeting dates of Wednesday, June 8, 2022, and Wednesday, November 9, 2022 but change the regular start time from 9:00 a.m. to 8:30 a.m.; and
- Directed staff to post the revised meeting schedule on the LAFCO website.

MOTION: Barger                      SECOND: McCallum                      APPROVED: 7-0-0  
AYES: Barger, Brogin-Falley (Alt. for Vacant), Finlay, McCallum, Mirisch, Mitchell,  
Gladbach  
NOES: None.  
ABSTAIN: None.  
ABSENT: Dear

## 9 LEGISLATION

The following item was called up for consideration:

- a. Legislative Update.

(None).

## 10 MISCELLANEOUS CORRESPONDENCE

- a. Letter of December 5, 2021, from Executive Officer Paul Novak to the Honorable Holly J. Mitchell, Chair, Board of Supervisors, concerning San Fernando Valley Voting Member Vacancy.
- b. Letter of December 7, 2021, from Commission Chair Jerry Gladbach to Los Angeles City Council President Nury Martinez, concerning appointments of Los Angeles City Voting Member and Alternate Member.

No action was required by the Commission.

## 11 COMMISSIONERS' REPORT

Chair Gladbach and Commissioner Lesser indicated that they attended the virtual meeting of the Southern Region of the California Association of Local Agency Formation Commissions (CALAFCO) on December 15, 2021, and that it was a well-informed discussion with representatives of the other five (5) LAFCOs in the Southern Region.

## 12 EXECUTIVE OFFICER'S REPORT

- a. Verbal Update

The EO indicated that staff is taking precautions to minimize exposure to COVID-19. He thanked County Supervisors Barger and Mitchell for allowing LAFCO staff to attend virtual meetings with the County Chief Executive Office and departmental managers to receive updates regarding the ongoing pandemic.

### 13 PUBLIC COMMENT

Roy Humphreys (resident of unincorporated area of Rowland Heights) indicated that the City of Diamond Bar is proposing to annex portions of unincorporated Rowland Heights. Mr. Humphreys suggested that the Commission continue virtual meetings, or at some point, hold meetings as a hybrid approach (both in-person and virtual) to allow more people from the public to provide comment.

Mr. Humphreys suggested that the Commission revise their future agendas to move Public Comment to the beginning of the agenda, so the public does not have to attend the entire Commission meeting.

### 14 FUTURE MEETINGS

February 9, 2022

March 9, 2022

April 13, 2022

### 15 ADJOURNMENT MOTION

Chair Gladbach adjourned the live virtual meeting at 9:40 a.m.

Respectfully submitted,

Paul Novak, AICP  
Executive Officer

10:14 AM  
01/27/22  
Cash Basis

**LA LAFCO**  
**Register Report**  
**January 2022**

Type	Date	Num	Name	Paid Amount	Balance
Jan 22					
Check	01/04/2022	DD	TRPF 80 South Lak...	-9,884.25	-9,884.25
Bill Pmt -Check	01/11/2022	11151	ESRI	-3,400.00	-13,284.25
Check	01/11/2022	ADP	ADP	-145.02	-13,429.27
Bill Pmt -Check	01/13/2022	11152	Adriana Romo*	-181.90	-13,611.17
Bill Pmt -Check	01/13/2022	11153	Bank of America*	-16.99	-13,628.16
Bill Pmt -Check	01/13/2022	11154	Certified Records M...	-1,072.02	-14,700.18
Bill Pmt -Check	01/13/2022	11155	Charter Communica...	-417.88	-15,118.06
Bill Pmt -Check	01/13/2022	11156	CoreLogic	-28.80	-15,146.86
Bill Pmt -Check	01/13/2022	11157	Eide Bailly	-1,035.85	-16,182.71
Bill Pmt -Check	01/13/2022	11158	FedEx	-58.61	-16,241.32
Bill Pmt -Check	01/13/2022	11159	LACERA-OPEB	-1,696.07	-17,937.39
Bill Pmt -Check	01/13/2022	11160	Meijun	-360.00	-18,297.39
Bill Pmt -Check	01/13/2022	11161	Quadient Leasing U...	-382.28	-18,679.67
Bill Pmt -Check	01/13/2022	11162	Yvonne Green CPA	-325.00	-19,004.67
Check	01/14/2022	DD	Ambar De La Torre	-2,452.66	-21,457.33
Check	01/14/2022	DD	Douglass S Dorado	-3,410.49	-24,867.82
Check	01/14/2022	DD	Adriana L Flores	-1,211.08	-26,078.90
Check	01/14/2022	DD	Paul A Novak	-6,372.30	-32,451.20
Check	01/14/2022	DD	Adriana Romo	-3,461.15	-35,912.35
Check	01/14/2022	DD	Federal Tax Deposit	-5,078.90	-40,991.25
Check	01/14/2022	DD	State Income Tax	-1,510.34	-42,501.59
Check	01/14/2022	DD	Alisha O'Brien	-2,560.47	-45,062.06
Check	01/26/2022	ADP	ADP	-181.95	-45,244.01
Bill Pmt -Check	01/26/2022	111201	ATT	-297.77	-45,541.78
Bill Pmt -Check	01/26/2022	111202	County Counsel	-8,628.24	-54,170.02
Bill Pmt -Check	01/26/2022	111203	CTS Clouds LLC	-957.50	-55,127.52
Bill Pmt -Check	01/26/2022	111204	FedEx	-104.93	-55,232.45
Bill Pmt -Check	01/26/2022	111205	LACERA	-16,402.44	-71,634.89
Bill Pmt -Check	01/26/2022	111206	Office Depot*	-240.58	-71,875.47
Bill Pmt -Check	01/26/2022	111207	Promac Image Syst...	-90.00	-71,965.47
Bill Pmt -Check	01/26/2022	111208	Quadient Finance U...	-200.00	-72,165.47
Bill Pmt -Check	01/26/2022	111209	The Lincoln National	-270.66	-72,436.13
Bill Pmt -Check	01/26/2022	111210	Tropical Interior Plants	-125.00	-72,561.13
Bill Pmt -Check	01/26/2022	111211	Bank of America*	-36.99	-72,598.12
Bill Pmt -Check	01/26/2022	111212	Motor Parks	-540.00	-73,138.12
Check	01/28/2022	ADP	ADP	-38.63	-73,176.75
Check	01/28/2022	62775...	Kathryn Barger	-132.99	-73,309.74
Check	01/28/2022	62775...	Brogin-Falley Lori	-138.52	-73,448.26
Check	01/28/2022	62775...	Margaret E Finlay	-138.52	-73,586.78
Check	01/28/2022	62775...	Edward G Gladbach	-277.05	-73,863.83
Check	01/28/2022	DD	Michael T Davitt	-138.52	-74,002.35
Check	01/28/2022	DD	Donald Dear	-138.52	-74,140.87
Check	01/28/2022	DD	David J Lesser	-138.52	-74,279.39
Check	01/28/2022	DD	Gerard McCallum II	-138.52	-74,417.91
Check	01/28/2022	DD	Melvin L Matthews	-138.52	-74,556.43
Check	01/28/2022	DD	John A Mirisch	-138.52	-74,694.95
Check	01/28/2022	DD	Holly J Mitchell	-124.87	-74,819.82
Check	01/28/2022	DD	Federal Tax Deposit	-256.90	-75,076.72
Check	01/28/2022	DD	Ambar De La Torre	-2,452.66	-77,529.38
Check	01/28/2022	DD	Douglass S Dorado	-3,410.48	-80,939.86
Check	01/28/2022	DD	Adriana L Flores	-1,340.82	-82,280.68
Check	01/28/2022	DD	Paul A Novak	-6,533.20	-88,813.88
Check	01/28/2022	DD	Alisha O'Brien	-2,560.47	-91,374.35
Check	01/28/2022	DD	Adriana Romo	-3,761.45	-95,135.80
Check	01/28/2022	DD	Federal Tax Deposit	-5,252.24	-100,388.04
Check	01/28/2022	DD	State Income Tax	-1,565.68	-101,953.72
Check	01/28/2022	ADP	ADP	-145.02	-102,098.74
Jan 22				<b>-102,098.74</b>	<b>-102,098.74</b>

AGENDA ITEM NO. 5.c. February 9, 2022 PENDING PROPOSALS As of January 25, 2022						
		AGENDA ITEM NO. 5.c. February 9, 2022	Applicant	Description	Status	Est. Date of Completion
1	DD	Annexation 2006-12 to Los Angeles County Waterworks District No. 40	Land Resource Investors	Annex 20 acres of vacant land located at the northeast corner of Avenue J and 37th Street East, City of Lancaster. Will be developed into 80 single family homes.	Incomplete filing: property tax transfer resolution, registered voter and landowner labels. Email dated 1-30-13 on TTR	Unknown
2	DD	Annexation No. 2006-46 to Los Angeles County Waterworks District No. 40	Waterworks	Annex 1,567 acres of vacant land located near Lake Elizabeth Road and Avenue S in the city of Palmdale. Will be developed into 313 single family home.	Incomplete filing: CEQA, registered voter labels, landowner labels, and approved map and legal. Email dated 1-30-13 waterworks stopped working on TTR	Unknown
3	DD	Annexation No. 2011-17 (2006-50) to Los Angeles County Waterworks District No. 40	Behrooz Haverim/Kamyar Lashgari	Annex 20.62 acres of vacant land located south of Avenue H between 42nd Street West and 45th Street West in the City of Lancaster. To be developed into single family homes	Incomplete filing: property tax transfer resolution, registered voter and landowner labels. Email dated 1-30-13 waterworks stopped working on TTR	Unknown
4	DD	Annexation 2008-13 to Los Angeles County Waterworks District No. 40	Lancaster School Dist.	Annex 20.47 acres of vacant land located 2 miles west of the Antelope Valley fw. And the nearest paved major streets are ave. H. And Ave. I, in the City of Lancaster. For future construction of a school.	missing BOE fees to place on agenda for approval. Emailed district for fees on 4-18-17. Email dated 1-30-13 waterworks stopped working on TTR	Unknown
5	DD	Reorganization 2010-04 Los Angeles County Waterworks District No. 29	Malitex Partners, LLC	Detach 88 acres of vacant land from the Las Virgenes Municipal Water District and annex same said territory to Los Angeles County Waterworks District No 29 and West Basin Municipal Water District. The project includes future construction of three homes and dedicates open space. The project site is located north of Pacific Coast Highway at the end of Murphy Way, in the unincorporated area adjacent to Malibu.	Notice of Filing sent 07-15-10. Incomplete filing: CEQA. EIR on hold 4-14-15. Applicant requested to keep this file open, pending details how to proceed with the project 04/29/15.	Unknown
6	DD	City of Palmdale Annexation 2010-05	City of Palmdale	49.6 acres located adjacent to residential properties to the southwest, southeast, and separated by the Amargosa Creek to the north.	Notice of Filing sent 1-3-11 Incomplete filing: property tax transfer resolution, insufficient CEQA, unclear pre-zoning ordinance, approved map and legal. Need to include DUC.	Unknown
7	DD	Reorganization 2011-16 (Tesoro del Valle)	Montalvo Properties LLC	Annexation to NCWD and CLWA SOI Amendments for both districts. 801.53 acres regional access is provided via Interstate 5 (1-5) for north/south travelers from the east, and State Route 126 (SR-126) for travelers from the west. The existing local thoroughfare that provides access to the proposed area is Copper Hill Drive, which can be accessed directly from Tesoro del Valle Drive or Avenida Rancho Tesoro	Notice of Filing sent 05-31-11. Incomplete filing: property tax transfer resolution. Project has changed ownership. Need new application	Unknown



		AGENDA ITEM NO. 5.c. February 9, 2022	Applicant	Description	Status	Date Filed	Est. Date of Completion
8	DD	Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15, Incomplete filing: property tax transfer resolution and approved map and legal.	12/10/2014	Unknown
9	DD	Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	117 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing: property tax transfer resolution.	11/2/2015	Unknown
10	DD	Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Cairnloch Street, west of Summit Mountain Way, all within the City of Calabasas.	Notice of Filing sent 04-19-16 Incomplete filing: property tax transfer resolution, and map and legal not approved.	2/22/2016	Unknown
11	DD	Annexation No. 2017-09 to the Wilmington Cemetery District	Wilmington Cemetery District	inhabited territory around Wilmington	Notice of Filing sent 6-10-17 Incomplete filing: property tax transfer resolution	7/10/2017	Unknown
12	DD	Annexation No. 2018-12 to the City of Agoura Hills	City of Agoura Hills	82.58± acres of inhabited territory to the City of Agoura Hills. Area A of the affected territory is generally located east of the intersection of Liberty Canyon Road and Agoura Road and Area C is generally located west of the intersection of Liberty Canyon Road and Revere Way, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills	Notice of Filing sent 11-20-18 Incomplete filing: property tax transfer resolution, CEQA, map of limiting addresses, pre-zoning, register voter labels, approved map and geographic description.	11/19/2018	Unknown
13	DD	Reorganization No. 2019-01 to the City of Rancho Palos Verdes	Rajendra Makan	1.17± acres of uninhabited territory located along Re Le Chardlene, east of the intersection of Chandeleur and Rue Le Charlene, in the City of Los Angeles.	Notice of Filing Sent 5-14-19 Incomplete filing: property tax transfer resolution and approved map and legal.	5/14/2019	Unknown
14	DD	Formation No. 2019-06 of the Lower Los Angeles River Recreation and Park District	City of South Gate	inhabited territory, along the Los Angeles River between Vernon and Long Beach	TTR/Auditors determination, plan for services, and approved map and geographic description.	10/2/2019	Unknown
15	DD	Reorganization No. 2020-01 to the City of Santa Clarita (Tesoro del Valle)	City of Santa Clarita	1609± acres of inhabited territory. The affected territory is generally located north of the intersection of Copper Hill Drive and Avenida Rancho Tesoro, in the Unincorporated area of Los Angeles County adjacent to the City of Santa Clarita.	Notice of Filing sent 02-18-20 Incomplete filing: property tax transfer resolution, approved map and legal. Reorg area within DUC.	1/27/2020	Unknown
16	AD	Annexation 300 to District no. 15	Sanitation Districts	9.573± acres of uninhabited territory. The affected territory is located on Palm Hill Lane approximately 500 feet north of Deodar Lane, all within the City of Bradbury.	Notice of Filing Sent 10-05-20 Incomplete filing: property tax transfer resolution.	10/5/2020	Unknown
17	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1098	Sanitation Districts	0.49 acres of uninhabited territory. The affected territory is located on Sierra Highway approximately 300 feet south of Arline Street, all within Unincorporated Los Angeles County.	Notice of Filing Sent 6-14-21 Incomplete filing: property tax transfer resolution.	6/9/2021	Unknown
18	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1102	Sanitation Districts	3.83 acres of uninhabited territory. The affected territory is located on the northwest corner of Ruether Avenue and Santa Clara Street, all within the City of Santa Clarita.	Notice of Filing Sent 6-14-21 Incomplete filing: property tax transfer resolution.	6/9/2021	Unknown

		AGENDA ITEM NO. 5.c. February 9, 2022	Applicant	Description	Status	Date Filed	Est. Date of Completion
19	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1103	Sanitation Districts	0.3 acres of uninhabited territory. The affected territory is located on the southwest corner of Wabaska Street and Wiley Canyon Road, all within the City of Santa Clarita.	Notice of Filing Sent 6-14-21 Incomplete filing: property tax transfer resolution.	6/9/2021	Unknown
20	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1104	Sanitation Districts	4.53 acres of uninhabited territory. The affected territory has 2 parcels. Parcel 1 is located on the west side of Sand Canyon at Sky Ranch Road; Parcel 2 is located on the west side of Sand Canyon Road at Warmuth Road, all within the City of Santa Clarita.	Notice of Filing Sent 6-14-21 Incomplete filing: property tax transfer resolution.	6/9/2021	Unknown
21	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1105	Sanitation Districts	16.81 acres of uninhabited territory. The affected territory is located on Lowridge Place west of Willowtree Court, all within Unincorporated Los Angeles County.	Notice of Filing Sent 6-14-21 Incomplete filing: property tax transfer resolution.	6/9/2021	Unknown
22	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1106	Sanitation Districts	1.38 acres of uninhabited territory. The affected territory is located on the south side of Placeritos Boulevard approximately 700 feet east of Aden Avenue, all within the City of Santa Clarita.	Notice of Filing Sent 6-14-21 Incomplete filing: property tax transfer resolution.	6/9/2021	Unknown
23	AD	Annexation 432 to District no. 14	Sanitation Districts	1.253 acres of uninhabited territory. The affected territory is located on the west side of 45th Street West approximately 200 feet south of Avenue K-12, all within the Unincorporated Los Angeles County.	Notice of Filing Sent 6-21-21 Incomplete filing: property tax transfer resolution.	6/21/2021	Unknown
24	DD	Annexation No. 2021-02 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Andrew J Eliopoulos	annex 6.58± acres of vacant land to Los Angeles County Waterworks District No 40 for retail water services. The affected territory is located north of Eliopoulos Ranch Drive between Yianni Court and Marina Court, in the City of Palmdale.	Notice of Filing Sent 6-30-21 Incomplete Filing: TTR, CEQA, and approved map and geographic description.	6/1/2021	Unknown
25	AD	Annexation 764 to District no. 21	Sanitation Districts	0.994 acres of uninhabited territory. The affected territory is located on the south side of Baseline Road approximately 120 feet southwest of Silver Tree Road, all within the City of Claremont.	Notice of Filing Sent 8-17-21 Incomplete filing: property tax transfer resolution.	8/5/2021	Unknown
26	AOB	Annexation No. 2021-08 to the Los Angeles County Waterworks District No. 40, Antelope Valley	KB Home Greater Los Angeles, Inc.	9.29 acres of uninhabited territory. The affected territory is located at the northeast corner of 65th Street West and Newgrove Street, all within the City of Lancaster.	Notice of Filing Sent 9-7-21 Incomplete filing: property tax transfer resolution.	8/30/2021	Unknown
27	DD	Formation No. 2019-04 of the Acton/Agua Dulce Garbage Disposal District	County of Los Angeles	acres of inhabited territory. The affected territory is located in the unincorporated county area of Acton and Agua Dulce	Notice of Filing sent 9-29-21 TTR/Auditors determination, plan for services, and approved map and geographic description.	9/14/2021	Unknown
28	DD	Formation No. 2019-05 East Antelope Valley Garbage Disposal District	County of Los Angeles	acres of inhabited territory. The affected territory is located in the unincorporated county area of the Antelope Valley, east of state route 14.	Notice of Filing sent 9-29-21 TTR/Auditors determination, plan for services, and approved map and geographic description.	9/14/2021	Unknown
29	DD	Formation No. 2019-06 of the West Antelope Valley Garbage Disposal District	County of Los Angeles	acres of inhabited territory. The affected territory is located in the unincorporated county area of the Antelope Valley, west of state route 14.	Notice of Filing sent 9-29-21 TTR/Auditors determination, plan for services, and approved map and geographic description.	9/14/2021	Unknown
30	DD	Formation No. 2021-07 of the Quartz Hill Garbage Disposal District	County of Los Angeles	acres of inhabited territory. The affected territory is located in the unincorporated county area of Quartz Hill	Notice of Filing sent 9-29-21 TTR/Auditors determination, plan for services, and approved map and geographic description.	9/14/2021	Unknown
31	AD	Annexation 433 to District no. 14	Sanitation Districts	81 Acres of uninhabited territory. The affected territory is located on 40th street East approximately 800 feet south of Avenue L, all within the City of Palmdale.	Notice of Filing Sent 11-4-21 Incomplete filing: property tax transfer resolution.	11/4/2021	Unknown

		AGENDA ITEM NO. 5.c. February 9, 2022	Applicant	Description	Status	Date Filed	Est. Date of Completion
32	AOB	Reorganization No. 2021-03 for the Artesia Cemetery District, the Downey Cemetery District, and the Little Lake Cemetery District	Artesia Cemetery District	Reorganization of territory located within Cities of Bell Gardens, Bellflower, Cerritos, Downey, La Mirada, Lakewood, Paramount, Santa Fe Springs, South Gate, and Los Angeles County unincorporated territory (South Whittier).	Notice of Filing Sent 12-22-21 Incomplete filing: property tax transfer resolution.	12/20/2021	Unknown
33	DD	Annexation No. 2021-10 to the City of Bradbury	City of Bradbury	.66± acres of uninhabited territory. The affected territory is located along Royal Oaks Drive North between Braewood Drive and Woodlyn Lane, adjacent to the City of Bradbury.	Notice of Filing sent 12-06-21 Incomplete Filing: property tax transfer resolution, limiting addresses map and list, and approved map and geographic description	11/29/2021	Unknown
34	DD	Annexation No. 2021-09 to the City of Whittier	City of Whittier	58± acres of inhabited territory. The affected territory is located along Whittier Blvd. between interstate 605 and Sorensen Ave, adjacent to the City of Whittier.	Notice of Filing sent 12-22-21 Incomplete Filing: property tax transfer resolution, limiting addresses map and list, and approved map and geographic description	12/13/2021	Unknown
35	DD	Reorganization No. 2019-04 to the City of La Verne	Saint George Properties, LLC	19.44± acres of uninhabited territory. The affected territory is located north of Baseline Road and Japonica Avenue, adjacent to the City of La Verne.	Notice of Filing sent 12-22-21 Incomplete Filing: reorg fees, property tax transfer resolution, limiting addresses map and list, LLC documents, pre-zoning, and approved map and geographic description	12/21/2021	Unknown
36	DD	Reorganization No. 2021-11 to the City of Los Angeles	Television City Studios, LLC	.64± acres of uninhabited territory. The affected territory is located south of the intersection of Beverly Blvd and Genesee Ave, surrounded by the City of Los Angeles.	Application can't start, waiting for a sufficient map and geographic description to be submitted. Notice of Filing Sent ??	12/29/2021	Unknown
37	AOB	Annexation No. 2022-01 to the Los Angeles County Waterworks District No. 40, Antelope Valley	Royal Investors, LLC	30± acres of uninhabited territory. The affected territory is generally located at northwest corner of 40th Street East and Lancaster Boulevard, within the City of Lancaster.	Unknown yet incomplete filing: property tax transfer resolution, approved map and geographic description	1/20/2022	Unknown



## **Staff Report**

**February 9, 2022**

### **Agenda Item No. 6.d.i.**

#### **GOVERNMENT CODE § 56857 NOTICE (For Informational Purposes Only, Receive and File)**

Upon receipt of any proposed change of organization or reorganization that includes the annexation of territory to any district, if the proposal is not filed by the district to which annexation of territory is proposed, Government Code Section 56857(a) requires the Executive Officer to place the proposal on its agenda for informational purposes only, and to transmit a copy of the proposal to any district to which annexation is requested. Pursuant to Government Code Section 56857(b), no more than 60 days after the meeting agenda date, the district to which annexation is being proposed may adopt and submit to the Local Agency Formation Commission (“LAFCO”) a resolution requesting termination of the proceedings. The law requires that any such resolution requesting termination must be based upon written findings supported by substantial evidence in the record that the request is justified by a financial or service related concern or the territory is already receiving electrical services under a service area agreement approved by the Public Utilities Commission. Prior to LAFCO’s termination of proceedings the resolution is subject to judicial review as provided in Government Code Sections 56857(b) and (c).

LAFCO may not hear and consider the proposal until after the 60-day termination period has expired unless the district to which an annexation of territory is requested adopts and submits to LAFCO a resolution supporting the proposal.

The following is a summary of the proposal filed with LAFCO:

#### **Reorganization No. 2019-04 to the City of La Verne (21-768)**

*Description:* *Saint George Properties, LLC* (landowner) filed an application to annex 19.44± acres of vacant land to the City of La Verne and County Sanitation District No. 21 and detach from the Consolidated Fire Protection District of Los Angeles County. The project includes future construction of seven single-family homes.

*Location:* The affected territory is located north of the intersection of Baseline Road and Japonica Avenue, in unincorporated County territory.

The Executive Officer will transmit a copy of the proposal to the County Sanitation District No. 21 of Los Angeles County, as required by Government Code Section 56857(a).

#### **RECOMMENDED ACTION:**

1. The Commission receive and file the information item.

## Staff Report

February 9, 2022

### Agenda Item No. 6.d.ii.

#### **GOVERNMENT CODE § 56857 NOTICE (For Informational Purposes Only, Receive and File)**

Upon receipt of any proposed change of organization or reorganization that includes the annexation of territory to any district, if the proposal is not filed by the district to which annexation of territory is proposed, Government Code Section 56857(a) requires the Executive Officer to place the proposal on its agenda for informational purposes only, and to transmit a copy of the proposal to any district to which annexation is requested. Pursuant to Government Code Section 56857(b), no more than 60 days after the meeting agenda date, the district to which annexation is being proposed may adopt and submit to the Local Agency Formation Commission ("LAFCO") a resolution requesting termination of the proceedings. The law requires that any such resolution requesting termination must be based upon written findings supported by substantial evidence in the record that the request is justified by a financial or service related concern or the territory is already receiving electrical services under a service area agreement approved by the Public Utilities Commission. Prior to LAFCO's termination of proceedings, the resolution is subject to judicial review as provided in Government Code Sections 56857(b) and (c).

LAFCO may not hear and consider the proposal until after the 60-day termination period has expired unless the district to which an annexation of territory is requested adopts and submits to LAFCO a resolution supporting the proposal.

The following is a summary of the proposal filed with LAFCO:

#### **Annexation No. 2022-01 (40-65, 4-135) to the Los Angeles County Waterworks District No. 40, Antelope Valley**

*Description:* Royal Investors Group, LLC, filed an application on behalf of *Western Funding, LLC* (landowner) to annex 30± acres of vacant land to the Los Angeles County Waterworks District No. 40, Antelope Valley. The project includes future construction of 109 single-family homes.

*Location:* The affected territory is generally located at northwest corner of 40<sup>th</sup> Street East and Lancaster Boulevard, within the City of Lancaster.

The Executive Officer will transmit a copy of the proposal to the Los Angeles County Waterworks District No. 40, Antelope Valley, as required by Government Code Section 56857(a).

#### **RECOMMENDED ACTION:**

1. The Commission receive and file the information item.

## **Staff Report**

**February 9, 2022**

**Agenda Item No. 9.a.**

### **FY 2021-22 Mid-Year Budget Status Report**

**Summary:** In accordance with Government Code Section 56381, and prior to the statutory requirement of June 15th, the Commission adopted a budget for FY 2021-22 on June 10, 2021. Consistent with prior years, staff herein presents a summary of budgetary revenues and expenses through the middle of the fiscal year, as well as projections for the end of the current fiscal year (FY 2021-22 ends on June 30, 2022).

This mid-year budget status report incorporates recent expenditure changes to provide an overview of the projected year-end position in comparison to the adopted budget. Although there are individual budget categories where expenditures are expected to be slightly above budget, staff anticipates that total 2021-22 expenditures will be approximately 4% below the Commission adopted budget. This is largely due to projected year-end savings in several areas (rent, conference and travel, accounting/bookkeeping fees, and contract services), as described in more detail below.

Should projections bear out, at the end of Fiscal Year 2021-22 (June 30, 2022), and anticipating that a modest portion of revenues received will be below the adopted budget, a savings of approximately \$26,000, or 1.7%, will become available for next year's budget (FY 2022-23), to be considered by the Commission in March and April of this year.

The following narrative description of the budget categories identifies significant variations from the adopted budget, followed by a spreadsheet providing details on all expenditure and revenue categories.

#### **Expenditures:**

**Salaries and Employee Benefits:** *The Salaries and Employee Benefits are expected to be below the adopted budget by 0.6%.*

**Employee Salaries (50001):** Cost of living increases were approximately two percent (2%) higher than anticipated in the adopted budget; combined with merit increases awarded to staff, employee salaries are slightly above what was anticipated in the adopted budget, by 2.6%.

**Retirement (50015):** As a LACERA participatory agency, LAFCO is subject to employer contribution rate increases. These rates are a percentage of salaries. During the current fiscal year, employer contribution rates increased by two percent. Overall, however, this expense category is slightly below budget since the bulk of leave time cash-in is non-pensionable and cost savings were achieved in the GIS vacancy.

OPEB—Existing Retiree (50022): This account reflects existing LAFCO retirees' other post-employment benefits (OPEB), which includes the portion of benefits paid by LAFCO. This also includes survivor benefits, which were paid out for the first time in the current fiscal year.

**Office Expenses:** *Office Expenses are projected to be below budgeted levels by 21%.*

Rent (50025): In June of this year, the Commission approved a lease extension for LAFCO's current office space at 80 South Lake Avenue in Pasadena. The lease extension provided a three-month rate abatement (for the months of December 2021, January 2022, and February 2022) which results in a projected significant cost savings.

Property/Liability Insurance (50032): During the previous fiscal year, the Commission switched insurance carriers for property and liability insurance. This will be the first full year premium, which includes overall member rate increases (due to reinsurance loads for wildfires, public official liability, and employment practices liability), causing expenditures to this account to be 33.5% higher than budgeted.

Printing/Copy Charges (50056): A significant portion of expenses in this account are copy charges. Since the Commission meets virtually, staff report hard copies are neither printed, nor provided on-site, at Commission in-person meetings (for commissioners and for members of the public in attendance).

Conferences/Travel—Commissioners (50057) and Conferences/Travel—Staff (50058): These accounts include budgeted expenses for anticipated commissioner and staff attendance at CALAFCO Conferences, Workshops, and University Sessions, as well as mileage reimbursements. Due to the COVID-19 pandemic, the CALAFCO Conference was postponed, resulting in significant cost savings. Projected year end expenses include potential participation in the Staff Workshop in late March, 2022. As a result, combined expenses in 50057 and 50058 are expected to be below budget by approximately 25%.

Various Vendors (50061): This account includes charges from private vendors providing services to LAFCO on a regular basis. Payments for off-site storage are posted to this account. Staff is undergoing a project to inventory and purge unnecessary files located at this storage facility, which requires additional retrieval and delivery of files, causing projected year end expenses to be estimated above the budgeted amount by 8% (in the long-term, reducing the volume of stored files will potentially reduce LAFCO's annual storage costs).

Miscellaneous—Other (50065): This account includes charges by the County of Los Angeles for the use of the Board room, County services such as County Assessor fees, monthly bank charges, and other miscellaneous charges. At mid-year, expenses in this account are minimal.

Computer-Copier-Misc. Equipment (50067): This account is used as a placeholder to replace computer equipment such as monitors, printers, and keyboards. Staff purchases new computer equipment at the recommendation of LAFCO's IT consultant; due to the varying ages of existing equipment, the timing and actual costs vary from year-to-year.

**Professional Services:** *Professional Services are expected to be below budget by 10.1%.*

Legal Services (50076): LAFCO utilizes County Counsel for legal services. The amount budgeted is consistent with the amount charged in prior years. The amount listed in the attached spreadsheet reflects counsel invoices paid through November of 2021.

Payroll Service (50077.1): LAFCO uses an outside vendor for payroll services. Charges to this account are for inputting time, processing payroll and generating checks.

Contract Services (50078): A placeholder was included in the annual budget for a contract with an actuarial to provide an OPEB Valuation Report. To date a nominal amount has been utilized for actuarial services. Projected year end expenses include funds to update the valuation report.

**Expenditure Summary:**

In summary, it is anticipated that the total expenditures will be approximately 4% below budgeted expenditures of \$1,658,753, mostly related to cost savings in rent, conference/travel expenses, accounting/bookkeeping fees and contract services.

**Revenues:**

At mid-year, fee revenues are significantly lower than the budgeted amount by approximately 53%. Although staff works with applicants prior to the filing of proposals, fee generating revenue is always an estimate, and actual filings are entirely outside of LAFCO's control. Due to a decrease in interest earnings of over one percent, interest revenue is also below budget. At the close of the fiscal year, fee-based revenues and interest income are expected to be less than budgeted revenues by 33%; again, depending on the actual number of proposals filed, the actual amount at fiscal year-end in June may change considerably. This decrease in filing fees, processing fees, interest income, and other revenues—all of which are unpredictable from year to year—will, nevertheless, have a modest impact on the overall FY 2021-22 budget by the end of the current fiscal year.

**Local Agency Apportionment:**

The Los Angeles County Auditor Controller has collected 100% of the FY 2021-22 local agency apportionment from local agencies in Los Angeles County (assessments collected from the County of Los Angeles, the cities of Los Angeles County, and the independent special districts of Los Angeles County).

**Recommended Action:**

1. Receive and file the Mid-Year Budget Status Report for FY 2021-2022.



## FISCAL YEAR 2021-22 MID-YEAR BUDGET STATUS

ACCT. #	ACCOUNT NAME	ADOPTED FINAL BUDGET 2021-22	MID YEAR BUDGET STATUS 2021-22	PROJECTED YEAR END (PYE) 2021-22	Mid Yr % Variance From FY 2021-22 Adopted	PYE % Variance From FY 2021-22 Adopted
<b>EXPENSES</b>						
<b>50000</b>	<b>Salaries and Employee Benefits</b>					
50001	Employee Salaries	\$ 685,000	\$ 369,579	\$ 703,021	-46.0%	2.6%
50015	Employer Paid Pension Contribution	142,100	70,838	143,372	-50.1%	0.9%
50016	Accrued vacation and sick cashout	13,000	14,250	14,250	9.6%	9.6%
50017	Commissioner Stipends	20,000	8,700	17,400	-56.5%	-13.0%
50018	Worker's Compensation Insurance	10,500	-	9,000	-100.0%	-14.3%
50019	Insurance (Health, Disability, Life)	142,132	125,517	131,407	-11.7%	-7.5%
50020	Payroll Taxes	13,000	7,364	13,000	-43.4%	0.0%
50022	OPEB - Existing Retirees	20,000	10,176	20,353	-49.1%	1.8%
50022.2	LACERA OPEB Administratrion Costs	\$ 20,000	\$ -	\$ 20,000	-100.0%	0.0%
<b>Total Salaries &amp; Employee Benefits</b>		<b>\$ 1,065,732</b>	<b>\$ 606,425</b>	<b>\$ 1,071,803</b>	<b>-43.1%</b>	<b>0.6%</b>
<b>50000A</b>	<b>Office Expense</b>					
50025	Rent	\$ 132,571	\$ 48,152	\$ 87,689	-63.7%	-33.9%
50026	Communications	11,000	4,164	8,328	-62.1%	-24.3%
50027	Supplies	7,400	5,156	8,000	-30.3%	8.1%
50029	Computer Software	6,200	1,362	3,000	-78.0%	-51.6%
50030	Equipment lease	6,500	3,536	6,706	-45.6%	3.2%
50031	Employee & Guest Parking Fees	8,000	3,600	6,840	-55.0%	-14.5%
50032	Property/Liability Insurance	14,000	18,693	18,693	33.5%	33.5%
50033	Agency Membership Dues	14,000	1,578	12,578	-88.7%	-10.2%
50040	Information Technology/Programming	8,000	4,430	8,600	-44.6%	7.5%
50052	Legal Notices	4,000	196	2,000	-95.1%	-50.0%
50054	Postage	4,000	2,033	4,000	-49.2%	0.0%
50056	Printing/Copy Charges	4,400	1,844	3,000	-58.1%	-31.8%
50057	Conferences/Travel - Commissioners	10,000	-	5,000	-100.0%	-50.0%
50058	Conference/Travel - Staff	10,000	1,153	10,000	-88.5%	0.0%
50060	Auto Reimbursement	7,000	3,354	7,000	-52.1%	0.0%
50061	Various Vendors	11,000	6,696	11,892	-39.1%	8.1%
50065	Miscellaneous - Other	7,500	1,094	6,000	-85.4%	-20.0%
50067	Computer-Copier-Misc Equipment	2,000	698	2,000	-65.1%	0.0%
<b>Total Office Expenses</b>		<b>\$ 267,571</b>	<b>\$ 107,737</b>	<b>\$ 211,326</b>	<b>-59.7%</b>	<b>-21.0%</b>
<b>50000C</b>	<b>Professional Services</b>					
50076	Legal services	80,000	51,592	80,000	-35.5%	0.0%
50077	Accounting & Bookkeeping	20,000	6,394	15,000	-68.0%	-25.0%
50077.2	Audit/Financial Statements	7,850	7,850	7,850	0.0%	0.0%
50077.1	Payroll Service	5,600	1,992	3,983	-64.4%	-28.9%
50078	Contract Services	12,000	1,170	6,000	-90.3%	-50.0%
50081	Municipal Service Reviews	-	-	-	-	-
<b>Total Professional Services</b>		<b>\$ 125,450</b>	<b>\$ 68,998</b>	<b>\$ 112,833</b>	<b>-45.0%</b>	<b>-10.1%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,458,753</b>	<b>\$ 783,160</b>	<b>\$ 1,395,962</b>	<b>-46.3%</b>	<b>-4.3%</b>
20020	OPEB Liability - Reserves	\$ 200,000	\$ -	\$ 200,000	-100.0%	100%
<b>Total Contingencies and Reserves Set Aside</b>		<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>-100.0%</b>	<b>100%</b>
<b>Total Appropriations</b>		<b>\$ 1,658,753</b>	<b>\$ 783,160</b>	<b>\$ 1,595,962</b>	<b>-52.8%</b>	<b>-3.8%</b>

# FISCAL YEAR 2021-22 MID-YEAR BUDGET STATUS

ACCT. #	ACCOUNT NAME	ADOPTED FINAL BUDGET 2021-22	MID YEAR BUDGET STATUS 2021-22	PROJECTED YEAR END (PYE) 2021-22	Mid Yr % Variance From FY 2021-22 Adopted	PYE % Variance From FY 2021-22 Adopted
<b>40000 REVENUES</b>						
40005	Filing Fees	\$ 100,000	\$ 56,500	\$ 70,000	-43.5%	-30.0%
40006	Processing Fees	4,000	-	-	-100.0%	-100.0%
40007	Interest Income	15,000	6,448	12,895	-57.0%	-14.0%
40008	Other Income	500	418	418	-16.3%	-16.3%
<b>Total Revenues</b>		<b>\$ 119,500</b>	<b>\$ 63,366</b>	<b>\$ 83,313</b>	<b>-47.0%</b>	<b>-30.3%</b>
<b>NET OPERATING COSTS</b>		<b>\$ 1,539,253</b>	<b>\$ 719,794</b>	<b>\$ 1,512,648</b>	<b>-53.2%</b>	<b>-1.7%</b>
<b>Local Agency Apportionment</b>						
		<b>FY 2021-22 Final Budget Estimates*</b>				
40001	City of Los Angeles	236,812	236,812	236,812	0%	0%
40002	County of Los Angeles	592,021	592,021	592,021	0%	0%
40003	Other Cities (87)	355,210	355,210	355,210	0%	0%
40004	Special Districts	355,210	355,210	355,210	0%	0%
<b>Total Local Agency Apportionment</b>		<b>\$ 1,539,253</b>	<b>\$ 1,539,253</b>	<b>\$ 1,539,253</b>	<b>0%</b>	<b>0%</b>

\*Estimates based on FY 2020-21 Billing. Invoices for FY 2021-22 are generated by the County Auditor Controller's Office.

## **Staff Report**

**February 9, 2022**

### **Agenda Item No. 9.b.**

#### **FY 2021-22 Mid-Year Investment Report**

**Background:** Commission funds are held in three accounts: an operating account, an operating reserve account in the County Treasury, and a separate government entity bank account used to pay the Commission's monthly operating expenses. The County Auditor-Controller collects the LAFCO apportionment, consistent with Government Code Section 56381.6, which is deposited into the Commission's operating account. Each month, funds are transferred from the operating account to the Commission's government entity bank account to pay the Commission's operating expenditures, consistent with Commission-approved appropriations.

Commission funds held in the County Treasury accrue interest. All interest earnings are included in the Commission's budget under Interest Income (40007). At this time staff would like to report the mid-year status of investment earnings.

In addition, in May of 2018, the Commission established an Other-Post-Employment-Benefits (OPEB) Trust fund in order to reduce its unfunded OPEB liability. LAFCO funds for its OPEB liability are held in the California Public Employees' Retirement System (CalPERS)—California Employers' Retirement Benefit Trust (CERBT) Fund. Funds held in CERBT also accrue interest.

#### **Interest Earnings:**

Consistent with the Investment Policy (adopted by the Commission in 2017), staff provides the Commission with periodic reports on the status of investment income.

The average earning rate since the beginning of the fiscal year for those funds held in the County Treasury has been declining steadily. As of December 31, 2021, the earning rate was 0.48%, which is a 0.6% decrease from December of 2020. Interest Income accrued since the beginning of the fiscal year through the most recent Monthly Report of Investments is approximately \$6,600. Projected year end Interest Income is expected to be approximately 14% below the amount approved in the Commission's annual budget for FY 2021-22. This is relatively modest. As noted separately (in the Mid-Year Budget Report, Agenda Item 9.a.), staff projects that investment income at the end of the current fiscal year (June 30, 2022) will be \$12,895, as opposed to the amount projected in the adopted budget (\$15,000), or a change of \$2,105.

CERBT Interest earnings for the current fiscal year have accrued at a net return of 3.71%, as of December 31, 2021. In the current fiscal year, net interest earnings have been \$17,671 as of the most recent quarterly information available.



**Recommended Action:**

Staff recommends that the Commission:

1. Receive and file the Mid-Year Investment Report.

**Staff Report**  
**February 9, 2022**

**Agenda Item No. 10.a.**  
**Legislative Update**

**Legislation:**

The Legislature reconvened, in the second year of a two-year session, on January 3, 2022. Several bills of interest to the Commission are addressed herein, and the most up-to-date information is highlighted in **bold type**. Because several bills are facing deadlines—which occur after the posting of the agenda and completion of this staff report—staff will provide a verbal update at the February 9<sup>th</sup> Commission Meeting, as noted herein.

**Bills on which the Commission has taken a position:**

- **AB 703 (Rubio, B):** Post-pandemic, AB 703 (introduced on February 16, 2021) would allow legislative bodies to utilize teleconferencing for public Brown Act meetings, subject to certain requirements concerning posting, notice, and the ability of the public to observe the meetings and provide public comment; would remove the requirement to post agendas and provide for public attendance at each virtual meeting location for teleconferencing meetings; and would require public agencies to respond to requests for reasonable ADA accommodation requests. The bill is sponsored by the Three Valleys Municipal Water Agency, and has garnered the support of the Association of California Water Agencies (ACWA), California Mutual Utilities Association, Foothill Municipal Water District, Metropolitan Water District of Southern California (MWD), Municipal Water District of Orange County (MWDOC), Public Water Agency Group (PWAG), Rowland Water District, San Gabriel Valley Economic Partnership, Southern California Water Coalition (SCWC), and Walnut Valley Water District. AB 703 is pending before the Assembly Local Government Committee. AB 703 did not clear the policy committee deadline in 2021, and it became a two-year bill. **The bill must be acted upon by January 31, 2022 or it dies (staff will update the Commission at the Meeting).** According to a representative of the sponsor (Three Valleys Municipal Water District), the components of AB 703 are to be re-packaged in a new, separate bill that will be introduced shortly.

Commission Position: **SUPPORT** (April 14, 2021 Meeting)

- **AB 1053 (Gabriel):** Current law states that a majority of city representatives is required to establish a quorum for the City Selection Committee in each county. AB 1053, introduced on February 18, 2021) would reduce that quorum, for the same agenda items only, to one-third of city representatives if the first meeting were postponed for lack of a quorum. Current law states that City Selection Committees must meet in person; this bill would authorize city selection committee meetings to be conducted by teleconferencing and electronic means. The bill was amended on April 20, 2021 to apply exclusively to the Los Angeles County City Selection Committee (given this change, CALFCO has withdrawn its initial opposition to the bill). AB 1053 did not clear the policy committee deadline, and it became a two-year bill. **The bill must be acted upon by January 31, 2022 or it dies (staff will update the Commission at the Meeting).**

Commission Position: **SUPPORT** (April 14, 2021 Meeting)

**Other Bills:**

- **AB 1195 (Cristina Garcia):** This bill, introduced on February 18, 2021, would form a new Southern Los Angeles County Regional Water Agency (SLACRWA) as a regional water agency serving Southeast Los Angeles County. The boundary of the proposed SLACRWA would be the same territory as the existing boundary of the Water Replenishment District of Southern California (WRD), and the combined territory of the existing boundaries of the Central Basin Municipal Water District and the West Basin Municipal Water District. The SLACRWA would be governed by a five-member board appointed by the Governor, the Los Angeles County Board of Supervisors, the Gateway Cities Council of Governments, the South Bay Cities Council of Governments, and the San Gabriel Valley Council of Governments. Under AB 1195, when directed by the State Water Resources Control Board, the SLACRWA would consolidate operation of public water systems (defined as systems for human water consumption that have 15 or more service connections) or serve as an administrator of a public water system. The bill is special legislation without LAFCO involvement in the formation of the SLACRWA. AB 1195 did not clear the Senate, and it is now a two-year bill. **The bill must be acted upon by January 31, 2022 or it dies (staff will update the Commission at the Meeting).**
- **SB 852 (Dodd):** This bill, introduced on January 18, 2022, would authorize a county, city, or special district to form a “community revitalization authority” to implement provisions of the Community Redevelopment Law relative to infrastructure, affordable housing, and economic revitalization. As introduced, the bill completely bypasses LAFCOs in the formation and oversight of these new districts. CALAFCO staff is reaching out to Senator Dodd and the sponsor (Local Government Commission) for clarification. **The bill is pending before the Rules Committee, awaiting assignment to a policy committee.**

**Recommended Action:**

Staff recommends that the Commission:

1. Receive and file the Legislative Update.

# News from the Board of Directors

## CALAFCO QUARTERLY

December 2021



### A message from the Executive Director

Greetings from your CALAFCO Board of Directors and Executive Director. As we wind down 2021, the holidays and year-end are a great time to reflect on where we've been and look to the future. We wish you and your families all the best in the coming year.

This Fourth Quarterly Report of 2021 will begin by highlighting the news in our CALAFCO family first, followed by Association updates. It's been a very busy 4<sup>th</sup> quarter so there's lots of news to report. Happy reading!

### LAFcos in the News

#### Congratulations on these retirements

This year we've seen a lot of retirements, and this quarter is no different. We want to congratulate two long-time LAFCo leaders on their retirements. Their contributions to CALAFCO and to LAFcos statewide are far too numerous to list here. Needless to say, they both leave huge shoes to fill and will be greatly missed. We wish them both all the best in their retirement!

After a 35-year LAFCo career, **Roseanne Chamberlain**,



Amador LAFCo Executive Officer (EO), is retiring. Roseanne began her LAFCo career as a public member Commissioner for Sacramento LAFCo. She served on the CALAFCO Board for 6 years with 2 of those years as Chair of the Board. Her distinguished career also includes work as

EO and Interim EO for several LAFcos. In 2013, Roseanne was the recipient of CALAFCO's Distinguished Service Award.

Also calling it time to retire this month is San Mateo LAFCo Executive Officer (EO) **Martha Poyatos**. Her LAFCo career began 28 years ago in San Mateo and she's done it all there from commission clerk to analyst and EO. In 2008, Martha received CALAFCO's Outstanding LAFCo Professional Award. Martha also served two terms as CALAFCO Deputy Executive Officer for the coastal region from 2018-2021.



#### Los Angeles LAFCo Commissioner Retires

Long-time **LA LAFCo** commissioner **Richard Close**, the San Fernando Valley public member, retired after 25 years of service. Commissioner Close was re-appointed to consecutive four-year terms for more than two decades. He served with distinction, even surviving a challenge to his position on the Commission, given that he was a long-standing proponent of the proposed secession of the San Fernando Valley from the City of Los Angeles. Fellow commissioners lauded Commissioner Close's intellect, integrity, and independence in representing the San Fernando Valley.

#### Amador LAFCo Announces New Executive Officer

Amador LAFCo announced the hiring of **Kris Berry** as the new Executive Officer (EO). Kris retired earlier this year as the EO of Placer LAFCo.

#### San Mateo LAFCo Announces Interim Executive Officer

**Rob Bartoli** will transition to the Interim EO position for San Mateo LAFCo effective January 1, with the departure of Martha.

#### Napa LAFCo Announces New Quarterly Newsletter

**Napa LAFCo** began a Quarterly Newsletter earlier this year. The newsletter features local LAFCo news of note and what's on the horizon. You can find it on their website.

#### San Diego LAFCo Welcomes New Analyst

**Carolanne Ieromnimon** recently joined the San Diego LAFCo team. She started with San Diego LAFCo earlier this year as an intern and is now a full-time Analyst.



### CALAFCO Educational Events

#### MARK YOUR CALENDARS FOR THESE UPCOMING CALAFCO EDUCATIONAL EVENTS!

##### CALAFCO 2022 STAFF WORKSHOP

Join us **March 23- 25** at the **Hyatt Regency Newport Beach John Wayne Airport** when we FINALLY get LAFCo staff together for the Workshop. It's been so long since we've gathered in person and the time is finally here! All Workshop details including info about the program, registration and hotel reservations will be posted on the CALAFCO website the first week of January.





**Deadline to register for the Workshop is March 9 and hotel reservation cutoff date is February 22.**

### CALAFCO UNIVERSITY

We are pleased to continue offering webinars at no cost to our members. We have two **CALAFCO U webinars** scheduled for the first quarter 2022, so **mark your calendars!**



First up on **January 10** is ***The Property Tax Elements of Jurisdictional Changes and Fiscal Reviews***. Our property tax expert will share resource reports such as trends of value change, revenue calculations, and budget forecast tools that are useful resources for LAFcos when conducting MSRs. Other panelists will share case studies and perspectives on budget forecasting. Registration for this session closes January 5.

Scheduled for **February 23** is a session on ***Best Practices for Hiring in the New World (Post-Pandemic)***. We will feature a labor/employment law attorney, recruiting firm executive, and an Executive Officer, all of whom will share the myriad of things we need to know as we navigate the new (and wild) labor market seeking the best candidates in this post-pandemic world.

Details for all CALAFCO University courses are on the CALAFCO website.

### 2021 CALAFCO Achievement Award Recipients

#### CALAFCO Congratulates the 2021 Annual Achievement Award Recipients

We wish to congratulate all of this year's nominees, and especially those who received a 2021 Achievement Award.

- ❖ **Outstanding Commissioner** - **Olin Woods** (Yolo LAFCo)
- ❖ **Outstanding LAFCo Professional** - **Crystal Craig** (Riverside LAFCo)
- ❖ **Outstanding CALAFCO Associate Member** - **Planwest Partners**
- ❖ **Mike Gotch Excellence in Public Service** (protection of ag/open space land & urban sprawl prevention) - **Napa LAFCo, City and County of Napa and Senator Bill Dodd**
- ❖ **Mike Gotch Excellence in Public Service** (innovation, collaboration, outreach) - **Yolo LAFCo**
- ❖ **Lifetime Achievement** - **Jerry Gladbach** (LA LAFCo)



### CALAFCO Board of Directors

#### CALAFCO Board and Regional Officer Changes

Results of the October CALAFCO Board of Directors elections netted several new Board members for 2022. Earlier this month, Board member **David West** (Imperial LAFCo) who held the southern region public member seat, resigned from the Board. With a term set to expire October 2022, at their January 21 meeting the Board will appoint a replacement to fill that unexpired term.

Current Board members include:

**Northern:** **Bill Connolly** (Butte), **Blake Inscore** (Del Norte), **Debra Lake** (Humboldt) and **Josh Susman** (Nevada).  
**Southern:** **Mike Kelley** (Imperial), **Jo MacKenzie** (San Diego) and **Acquanetta Warren** (San Bernardino).  
**Coastal:** **Chris Lopez** (Monterey), **Mike McGill** (Contra Costa), **Margie Mohler** (Napa) and **Shane Stark** (Santa Barbara).  
**Central:** **Gay Jones** (Sacramento), **Daron McDaniel** (Merced), **Anita Paque** (Calaveras) and **Daniel Parra** (Fresno).

In October the Board said goodbye to **David Couch** (Humboldt) and **Tom Murray** (San Luis Obispo). We thank them for their service and many contributions to CALAFCO.

Additionally, at their November meeting the Board approved the new Coastal and Central region DEO appointments. We welcome **Dawn Mittleman Longoria** (Napa) and **José Henríquez** (Sacramento) to the team. We thank outgoing DEOs **Christine Crawford** (Yolo) and **Martha Poyatos** (San Mateo) for their service.

#### CALAFCO Board 2022 Officers and Committees

At the October 8 meeting, the CALAFCO Board elected their officers for 2022 as follows:

Chair - **Anita Paque** (Calaveras - central)  
 Vice Chair - **Bill Connolly** (Butte - northern)  
 Treasurer - **Margie Mohler** (Napa - coastal)  
 Secretary - **Acquanetta Warren** (San Bernardino - southern)

They also appointed members to the 2022 standing committees as follows:

#### Legislative Committee

Bill Connolly (North)  
 Anita Paque (Central)  
 Jo MacKenzie (South)  
 Mike McGill (Coastal)  
 Gay Jones (At-Large)  
 Margie Mohler (a) (At-Large)  
 Michael Kelley (a) (South)  
 Chris Lopez (a) (Coastal)  
 Daron McDaniel (a) (Central)  
 Josh Susman (a) (North)

#### Elections Committee

Bill Connolly  
 Jo MacKenzie (Chair)  
 Margie Mohler  
 Daniel Parra

#### Awards Committee

Blake Inscore (Chair)  
 Debra Lake  
 Daniel Parra  
 Shane Stark  
 Acquanetta Warren



### 2022 Annual Conference

Gay Jones  
Daron McDaniel  
Mike McGill  
Josh Susman

### CALAFCO BOARD ACTIONS

The Board met virtually on October 8 and appointed the staff members of the 2022 Legislative and Advisory Committees. In addition to the actions noted on page 2 of this Report, they also adopted their 2022 annual meeting calendar and approved the FY 2020-21 annual tax filings.



They met virtually on November 12 with a full agenda. Under the leadership of *Chair Anita Paque*, the Board took a number of actions.

- ✓ **The FY 2021-22 quarterly financial reports were received.** Revenues for the first quarter were mostly on track and expenses were far below the 24% point.
- ✓ **Received the annual Administrative and Operational Report.** This is an annual item as part of corporation best practice.
- ✓ **Approved amendments/updates to the CALAFCO Legislative Policies, Priorities and Issues of Interest.** All recommended changes by the Legislative Committee were approved and adopted.
- ✓ **Considered and reaffirmed legislative priorities for 2022.** The Board considered an additional proposal received from San Diego LAFCo to sponsor a bill making changes to Gov. Code Sec. 56430, requiring all LAFCos to consider Municipal Service Reviews (MSRs) in a 21-day noticed public hearing and all affected service providers to place the MSR on their meeting agenda for discussion. Given the Board previously approved the sponsorship of three (3) bills for 2022, this proposal was tabled for reconsideration again next year.

The Board's direction to staff in terms of 2022 legislative priorities include sponsoring the annual Omnibus bill, co-sponsoring changes to §56133 with San Diego LAFCo (an item tabled in 2021), and to proceed with wrapping up the work of the protest provision rewrite working group.

- ✓ **Closed session held to approve 2-month contract for Pamela Miller as Executive Director.** In closed session the Board approved a contract for Pamela Miller for Jan-Feb 2022 as a contract Executive Director (transitioning from employee), with limited hours of approx. 20 per week. There was also discussion about priorities during this critical transition period.

All Board meeting documents are on the CALAFCO website.

### CALAFCO Administrative Update

The **2021 CKH Guides** are now available. You can download an electronic copy from the CALAFCO website. Pre-orders for printed hard copies are now being accepted. You will find all the details on the CALAFCO website at [www.calafco.org](http://www.calafco.org).



We will be updating the **CALAFCO Member Directory** in the next two months, so watch for an email from us requesting your changes.

### CALAFCO Legislative Update



January 3, 2022 marks the start of the second year in the 2-year legislative cycle. Once again the year is expected to be wild and unpredictable. The State has a large budget surplus which is creating all kinds of early budget negotiating, as is the influx of Federal money.

Legislators will hit the ground running trying to move the large number of left-over 2-year bills through committee in January to meet deadlines. That action, along with introduction of new bills for the year, sets the table for a very busy January.

All bills being tracked by CALAFCO can be found on the CALAFCO website inside the Legislation section of the site (log in with your member id first to access this section). CALAFCO's position on all bills is reflected there, and any letters issued by CALAFCO are posted. The CALAFCO Legislative Committee meets regularly and all meeting materials are located in the Legislation section of the CALAFCO website.

Watch for the two Local Government Committee and OPR year-end legislative reports coming soon!







## CALAFCO Associate Members' Corner



This section is dedicated to highlighting our Associate Members. The information below is provided to CALAFCO by the Associate member upon joining the Association. All Associate member information can be found in the CALAFCO Member Directory.

We are pleased to acknowledge our **Gold Associate Members** in this edition and thank all our Associate Members for their support and partnership.

**GOLD  
Associate  
Members**

### Best Best & Krieger



In meeting the needs of public and private sector clients, **BB&K** offers unique experiences in handling complex, multi-disciplinary issues and providing solutions of common interest to leaders of both business and government, including LAFCo law. **BB&K** has been CALAFCO's legal counsel since 1982. Visit [www.bbklaw.com](http://www.bbklaw.com) to learn more about the expert legal services provided by BBK.

### Colantuono, Highsmith & Whatley, PC

**Colantuono, Highsmith & Whatley, PC's** attorneys are among just a few in California with deep expertise in the Cortese-Knox-Hertzberg Act. The firm currently serves as general counsel to Calaveras, San Diego and Yuba LAFCos and as alternate counsel to several other LAFCos on matters as to which their general counsels have conflicts of interest. The Firm's attorneys also serve as special counsel to LAFCos throughout the state and have deep litigation expertise representing LAFCos in court. **Colantuono, Highsmith & Whatley, PC** has been a Gold Associate member since July 2008. Learn more about them at [www.chwlaw.us](http://www.chwlaw.us).

COLANTUONO  
HIGHSMITH  
WHATLEY, PC

### CV Strategies

**CV Strategies** is a dedicated team helping companies with strategic planning, communications and training. **CV Strategies** joined the CALAFCO team as a Gold Associate Member in the fall of 2016. To learn more about their team and the services they offer, visit them at [www.cvstrategies.com](http://www.cvstrategies.com) or contact Erin Kaiman at [erin@cvstrat.com](mailto:erin@cvstrat.com).



*CALAFCO wishes to thank all of our Associate Members for your ongoing support and partnership. We look forward to continuing to highlight you in future Quarterly Reports.*

### Did You Know??



#### CALAFCO Webinars & Courses Archived

Did you know that all **CALAFCO Webinar recordings** are archived on the **CALAFCO website** and available at no cost for on-demand viewing? Visit the CALAFCO website in the CALAFCO Webinars section (log in as a member first). **There are now 49 CALAFCO U courses archived and 15 webinars are archived and available for on-demand viewing!**

#### Meeting Documents Online

Did you know that all **CALAFCO Board of Directors and Legislative Committee meeting documents** are online? Visit the Boards & Committees pages in the Members Section of the site. Board documents cover 2008 to present and Legislative Committee documents span 2007 to present.

### Mark Your Calendars For These Upcoming CALAFCO Events

- ❖ CALAFCO U webinar on Rev & Tax Sharing - 1/10
- ❖ CALAFCO Board meeting - 1/21 (Sacto)
- ❖ CALAFCO Leg meeting - 1/28 (virtual)
- ❖ CALAFCO U webinar on Best Hiring Practices - 2/23
- ❖ CALAFCO Leg meeting - 3/11 (virtual)
- ❖ CALAFCO Staff Workshop - 3/23 - 3/25 (Newport Beach)



The **CALAFCO 2022 Calendar of Events** can be found on the CALAFCO website.



## **Executive Officer Report**

**February 9, 2022**

### **Agenda Item No. 13.a.**

The Executive Officer hereby reports the following:

- **Point Dume Community Services District (PDCSD):** The PDCSD has made some progress in addressing various issues: the district added new board-members (to bring the total to the 5 members, as required by law); board-members are updating the website; and the board has continued to engage community members to assist in formulating its plans. Although the PDCSD did not meet the Commission-imposed January 1, 2022 deadline to file a proposal to activate latent powers, your staff—as the Commission has directed--continues to support the PDCSD's efforts to define the services it intends to provide, and to assist in the filing of a proposal. At the time of this report, staff is working to arrange a virtual meeting with PDCSD representatives, and is providing additional support via telephone and email.
- **Proposal (Application) Filing Activity:** Public agencies and landowners have filed seven (7) proposals in the last three months (four involving cities and three involving special districts). By way of comparison, a total of fourteen (14) proposals were filed in the first nine (9) months of 2021.

### **Staff Recommendation:**

1. Receive and file the Executive Officer Report.